



PACIFIC NORTHWEST ASSOCIATION  
FOR COLLEGE ADMISSION COUNSELING

**2012 – 2013 APPLICATION FOR BOARD or COMMITTEE SERVICE**  
**Pacific Northwest Association for College Admission Counseling**

Please submit this form to the PNACAC Nominations Committee to as your application to serve as an officer of the Executive Board or as a member of one of the PNACAC standing committees. This form should be completed only by position/committee applicants, not by colleagues wishing to nominate others. PNACAC members wishing to nominate colleagues for PNACAC service should notify the Nominations Committee Chair, Alicia Ortega, via e-mail at [aortega@collegeboard.org](mailto:aortega@collegeboard.org).

Application deadline is **January 15, 2012**.

**I. Personal Information**

Name:

Title:

Institutional Affiliation: *(name of college, university, high school or organization)*

Number of years in the college counseling/admissions profession:

E-mail address:

Day telephone number:

Please note: PNACAC does not cover expenses nor waive registration fees for board members or committee members to attend the Annual Affiliate Conference or to attend the NACAC Annual Conference. Therefore, candidates must secure institutional support or finance their own expenses. Please review the PNACAC Policies and Procedures Manual concerning PNACAC support for Executive Board members to participate in other mandatory meetings.

<http://www.pnacac.org/mc/page.do?sitePageId=113627&orgId=pnacac>

II. **Area(s) of interest in service:**

**I am interested in being considered for the PNACAC Executive Board position(s):** *check below*

- President-Elect/NACAC Delegate** (must be a high school counselor or independent consultant for the **2012 election**) *Candidates for President-Elect must be voting members of NACAC as, if elected, they will be expected to serve as NACAC assembly delegates.*
- Treasurer-Elect** (high school counselor, college admissions professional or independent consultant)
- Admission Practices Chairperson** (high school counselor, college admissions professional or independent consultant)
- NACAC Assembly Delegate** (candidate must be from a high school and *must be a voting member of NACAC.*)

*Note: All NACAC delegates are elected by a separate ballot of NACAC voting members during the PNACAC annual spring membership meeting.*

**I am interested in serving as a member of the following PNACAC committee(s):** *please circle*

- |                      |                              |
|----------------------|------------------------------|
| Admissions Practices | Conference Planning          |
| Membership           | Diversity, Equity and Access |
| College Fairs        | Awards and Recognition       |
| Government Relations | Professional Development     |
| Technology           | Inter-Association            |

III. **Additional Information**

Candidates for **Executive Board positions** must include the following with this form:

- 1) Your professional resume (no more than two pages) listing education, employment, relevant volunteer or professional experience, and any honors or recognitions received.
- 2) A letter of application for the position for which you are applying and any additional information you would like to share with the Nominations Committee regarding your qualifications for this position.
- 3) A statement from your immediate supervisor specifying that you will be granted the professional/release time to attend a two day summer retreat, two separate day-long regional executive board meetings (December and February), and a three day annual conference.  
**Candidates for Assembly Delegate** positions must also have support from your supervisor to attend the NACAC National Conference, for which NACAC and PNACAC will cover travel expenses for delegates.

Letters of recommendation are optional but will be given full consideration. It is recommended that no more than two letters be submitted on your behalf.

All materials should be submitted electronically to Alicia Ortega, PNACAC Nominations Committee Chair, [aortega@collegeboard.org](mailto:aortega@collegeboard.org) no later than **January 15, 2012**.